



Please ask for Amanda Clayton
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

25 September 2019

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 3 OCTOBER 2019 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Cabinet Member for Housing - Careline Funding Review (Pages 5 - 12)

5.00pm

4. Local Government Act - Exclusion of the Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act".

Part 2 (Non Public Information)

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

Telephone: 01246 345 345, Text: 07960 910 264, Email: info@chesterfield.gov.uk

www.chesterfield.gov.uk

5. Cabinet Member for Housing - New Council Homes (Pages 13 - 30)

5.30pm

6. Cabinet Member for Housing - Homelessness (Pages 31 - 36)

6.00pm

7. Local Government Act - Re-admission of the Public

8. Scrutiny Project Group report on the Future of the old Queen's Park Sports Centre (Pages 37 - 48)

6.30pm

9. Scrutiny Monitoring (Pages 49 - 54)

6.50pm

10. Forward Plan

7.00pm

<https://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=106&RP=134>

11. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 55 - 58)

7.10pm

12. Minutes (Pages 59 - 64)

7.20pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Sandy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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OUTCOME OF DERBYSHIRE COUNTY COUNCIL'S REVIEW OF ELIGIBILITY CRITERIA FOR THE FUNDING OF COMMUNITY ALARMS/TELECARE SERVICES

Meeting: Enterprise and Wellbeing Scrutiny Committee

Date: 3rd October 2019

Cabinet portfolio: Councillor Chris Ludlow

Report by: Assistant Director for Housing

For publication

Purpose of reviewing the topic	<ul style="list-style-type: none">To update Members on Derbyshire County Council's review of its eligibility criteria for funding people receiving a community alarm/ telecare service.
What are the objectives of the review?	<ul style="list-style-type: none">To review the impact of DCC's decisions on Chesterfield Borough Council's Careline service, and its clients.
Progress to date	<ul style="list-style-type: none">DCC has completed its consultation and set out a new eligibility criteria from 1 November 2019.

1.0 Background

1.1 Derbyshire County Council (DCC) has provided funding for community alarms (known as Careline in Chesterfield) and telecare across Derbyshire since the Supporting People programme was introduced in April 2003.

1.2 Over 5700 clients across Derbyshire benefit from this funding, 87% of clients are eligible for funding as they receive Housing Benefit or Enhanced Pension Credit. An

eligibility criterion was agreed by DCC's in November 2018.

- 1.3 Chesterfield Borough Council (CBC) has a contract with DCC to monitor funded community alarms/telecare services in Chesterfield until March 2021.
- 1.4 At 31st August, 2019, CBC monitored 938 DCC funded clients (80% are CBC tenants), receiving £2.58 per client per week (over a 52 week period), equating to a projected annual income of £125K - this currently equates to 18% of CBC's Careline's income.
- 2.0 **DCC's Eligibility Criteria for funding community alarm and telecare services**
- 2.1 DCC carried out a consultation exercise between November 2018 and February 2019 on proposals to implement new eligibility criteria for the funding of community alarms and telecare services, with a focus on supporting adults with an eligible health and social care need, as defined by the Care Act, 2014.
- 2.2 In June 2019, DCC's Cabinet decided to implement their new eligibility criteria from 1st November, 2019.
- 2.3 Following representations during the consultation period from provider's current clients and their representatives, DCC amended its original proposals for existing clients who are currently receiving DCC funding.
- 2.4 For any client who receives DCC funding on or before 31st October 2019 due to their entitlement to either housing benefit or enhanced pension credit, or following a DCC Fairer Charging assessment, they will continue to receive funding:

- 2.4.1 whilst they remain living in their current property, and remain eligible under the current criteria;
- 2.4.2 if they have to temporarily move to another property (for example, during any refurbishment works, or in an emergency situation), and they then return to their current property.

2.5 From the 1st November, 2019:

- 2.5.1 Eligibility for this funding will be determined through an assessment carried out by DCC, and using the new criteria;
- 2.5.2 If a currently funded client moves permanently to another property, a new assessment will be carried by DCC, using the new criteria.

3.0 **Impact of DCC's decisions**

- 3.1 Over 900 clients in Chesterfield, most of who live in social rented properties, will continue to receive funding for the community alarms/telecare service whilst they remain in their current property.

It is likely that a high proportion of those clients would not have received funding under the new eligibility criteria.

DCC's amendment to its original proposals will therefore positively benefit a high number of potentially vulnerable people living in Chesterfield, and throughout Derbyshire.

- 3.2 Funding from DCC for community alarms/telecare services provides a significant level of income to the service:

3.2.1 DCC's decision to allow existing clients to continue receiving funding means CBC's income will not be adversely affected in the short term.

3.2.2 It should be noted that DCC is currently carrying out a review of its activities and funding for community alarms/telecare services, and expects to introduce any changes from 1st April 2021.

CBC has a contract with DCC for these services up to 31st March 2021.

3.2.3 It is expected the new eligibility criteria will reduce the number of new DCC funded clients. The impact will be a reduction in the current level of DCC income for community alarms/telecare services over the next 18 months and potentially a reduction in the number of people receiving the service.

3.2.4 Over the 6 month period March-August 2019, 59 new clients have been eligible for DCC funding, whilst 63 DCC funded clients have terminated the service (this is primarily due to either death or moving to residential/nursing care).

The number of DCC funded clients, and thereby income from this source, has remained static over the last five years – 979 clients in October 2014, 938 clients at the end of August 2019.

3.3 From the 1st November, 2019 new clients will only benefit from DCC funding for this service if they are eligible under the Care Act criteria, following an assessment by DCC.

An adult meets the eligibility criteria if:

- Their needs are caused by physical or mental impairment or illness;
- As a result they are unable to achieve specified outcomes which includes managing and maintaining nutrition, maintaining personal hygiene, managing toilet needs, being appropriately clothed, being able to make use of the home safely maintaining a habitable environment, developing and maintaining family or other personal relationships.
- As a consequence there is likely to be a significant impact on the persons' wellbeing.

3.4 The future funding for community alarms/telecare services will be part of a package of assistance that DCC will determine within an overall Care assessment.

The service will not be age restricted.

3.5 Providers have requested examples of how this assessment will determine eligibility for funding for a community alarms/telecare service.

3.6 DCC plans to carry out a review of each Care Act eligible client on an annual basis, or wherever there is a change in people's circumstances.

3.7 There will be an impact on people who will not be eligible for assistance under the new DCC criteria, and who may not be in a position to pay for a community alarms/telecare service.

3.8 The weekly cost of CBC's Careline service, including the provision and maintenance of equipment, and falls

recovery service (for non-injured fallers) is £6.00 per week (2019/20)

4.0 **Future plans**

4.1 Ongoing review of the impact of DCC's eligibility criteria change on CBC's Careline service.

4.2 Review the impact of any further proposed changes made by DCC as part of its review of community alarms/telecare services.

4.3 To monitor the impact of clients who:

4.3.1 Are not eligible for DCC funding after 1st November, 2019

4.3.2 Lose eligibility for DCC funding if they move permanently to another property.

5.0 **Conclusion**

5.1 DCC has changed its eligibility criteria for the funding of community alarms/telecare services from 1st November, 2019.

5.2 Existing clients who receive DCC funding will continue to receive the funding whilst they remain in their current property.

5.3 DCC's decision will have an impact on the level of funding CBC receives for this service over the next 18 month period.

5.4 DCC is currently carrying out a review of its activities and funding for community alarms/telecare services, and expects to introduce any changes from 1st April 2021.

5.5 CBC's has contract with DCC relating to community alarms/telecare services to 31st March, 2021.

6.0 **Suggested scrutiny activity**

6.1 To review the impact of DCC decisions on:

6.1.1 CBC's Careline service;

6.1.2 Clients who will not be eligible for funding after 1st November 2019.

Document information

Report author	Contact number/email
Martyn Hudson	01246 345670 martyn.hudson@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
DCC Cabinet Report – 8 November 2018 – Consultation on Eligibility Criteria for Community Alarms and Telecare Services https://www.derbyshire.gov.uk/council/meetings-decisions/meetings/cabinet/cabinet-8-november-2018.aspx	
DCC Cabinet Report – 6 June 2019 – Outcome of the Consultation on Eligibility Criteria for Community Alarms and Telecare Services Cabinet 6 June 2019 - Derbyshire County Council	
Appendices to the report	
None	

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Agenda Item 5

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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CHESTERFIELD
BOROUGH COUNCIL

*Enterprise and Wellbeing Scrutiny
Committee*

Scrutiny Project Group

report on

*Future Use of Former Queen's Park
Sports Centre Site*

3 October, 2019

Project Group Members:

Councillors:

Lead	Gordon Simmons
Group Members	Peter Barr Ray Catt Kate Caulfield Keith Miles
Project Group officer support was provided by Brian Offiler, Democratic and Scrutiny Officer	

1.0 Introduction and Review Aims

- 1.1 Following the public consultation exercise in late 2016 on the potential uses of the former Queen's Park Sports Centre site and the petition in support of the development of an ice rink presented to Council on 23 February, 2017, Cabinet had approved the development of a full business case for the preferred option of artificial sports pitches on the site on 7 March, 2017.
- 1.2 The setting up of the Scrutiny Project Group arose from the annual scrutiny work programming process for 2017/18 and was approved by the Overview and Performance Scrutiny Forum on 9 May, 2017, in order to contribute to the development of the full business case, providing a wider Member and community perspective.
- 1.3 The project supported the Council Plan priorities 'to improve the quality of life for local people' and 'to provide value for money services'.
- 1.4 Within these priorities, the project focused on the objectives 'to improve the health and wellbeing of people', 'to reduce inequality

and support the more vulnerable members of our communities' and 'to become financially self-sufficient by 2020'.

1.5 The aims of the Project Group were established as:

- To contribute to the development of the full business case for the preferred option of artificial sports pitches;
- To seek further information on the practical implications of operating an ice rink from operators of similar facilities, in the event of the Council being approached by an ice rink operator;
- To contribute further, acting as a 'sounding board' and monitoring progress during the design and building stage of the chosen use once this has been decided by Cabinet.

1.6 The Group's Project Start Report, including these aims, was approved by the Enterprise and Wellbeing Scrutiny Committee on 25 July, 2017.

2.0 Interim Report – December 2017

2.1 The Project Group submitted an interim report to Cabinet in December, 2017, summarising its conclusions on the development of the full business case for the preferred option of artificial sports pitches. The Group's report supported the preferred option emerging from the development of the full business case for the restoration of the area to parkland to include one 7x7 sports pitch.

2.2 The Group's report was considered by Cabinet at its meeting on 5 December, 2017, along with the Cabinet Member for Health and Wellbeing's report recommending approval of the development of an artificial sports pitch. Cabinet endorsed the business case for providing an artificial sports pitch on the site and approved this preferred option in principle, subject to the outcome of the

heritage assessment that was being undertaken. (Cabinet Minute No. 92, 2017/18)

- 2.3 At its meeting on 13 December, 2017, full Council approved the proposed allocation within the capital programme to cover the capital investment required for the preferred option and approved the inclusion of the revised income and expenditure figures for the new facility within the budget setting process for 2018/19 and beyond, in line with the estimates set out in the business case. (Council Minute No. 59, 2017/18)

3.0 Approach of Further Review

- 3.1 Within its interim report in December, 2017, the Project Group recognised that in pursuing this preferred option the Council would need to ensure that it had sufficiently explored options for sports pitches on other sites, such as behind the new sports centre, to determine whether any other realistic options were available.

- 3.2 The Project Group identified in its interim report that the detailed design of the preferred option would need to give careful consideration to:

- The extent to which the heritage value of the park could be protected and enhanced without merely returning to a previous design prior to the construction of the original sports centre;
- The relationship between the sports pitch and the park, including encouraging access between the two (to enable wider participation and enjoyment of both facilities), fencing of the pitch which was not obtrusive, landscaping and planting to mitigate any adverse visual impacts;

- Physical security of both the park and the sports pitch, especially at times when the park may be closed but the sports pitch was being used;
- The park boundary along Boythorpe Road, including possible reintegration of the original park gates;
- Provision of some pitch-side shelter for spectators;
- Detailed examination of the costings for work to be undertaken, especially in respect of park landscaping and planting, and consideration of scope for this to be done in-house, utilising the experience gained from the restoration of Eastwood Park, and exploration of any available funding options;
- Operational arrangements for the sports pitch and the relationship to arrangements for the existing MUGA pitch within the park.

3.3 Since December, 2017 the Project Group has continued to act as a 'sounding board' and to monitor progress during the design and building stage of the chosen use, as set out in the Group's original aims, and taking account of the proposed considerations set out in paragraph 3.2 above.

3.4 The Project Group considered the heritage statement which had been prepared to assess the impact of the proposed development of the artificial pitch on the heritage asset of the wider park, including consideration of an alternative location for the artificial pitch behind the new sports centre. The heritage statement identified disadvantages of this alternative location in respect of the landform, environmental restrictions, impact on the existing infrastructure and the visibility of the location.

3.5 The Group noted the heritage statement's conclusion that any harm to the heritage asset arising from development of the sports

pitch on the proposed site would be outweighed by benefits in respect of providing access not only to this specific sports facility, but also to the wider park facilities, thus contributing to the wider objective of promoting health and wellbeing.

- 3.6 The Group also considered and supported the design and access statement which had been prepared to set out the design for the proposed sports pitch, including fencing, floodlighting and associated landscape and boundary treatments to be consistent with the original design of the park.
- 3.7 The Group received regular progress reports during 2018 and the early part of 2019 relating to the preparation of the planning application, the process for procuring the construction of the sports pitch and associated landscaping and the plans for marketing and operation of the sports pitch.

Planning Approval Process

- 3.8 Planning approval for the development was granted in August, 2018, subject to conditions in respect of surface water drainage, investigation of coal mining legacy issues, ecological and tree surveys, boundary treatments and planting, the lighting installation, highways issues, landscaping and tree protection measures.
- 3.9 As a result of the further surveys and ground investigations, particularly in respect of difficulties encountered in identifying the precise location of a recorded mine shaft, it was subsequently proposed to revise the position of the sports pitch within the site in order to minimise the need for mitigating features for the mine shaft and to avoid the need to relocate an electricity substation or divert utility services. The Project Group supported this revised positioning of the sports pitch as it was more in keeping with the surrounding landform, was further away from residential properties and would enable the project to be delivered within the agreed budget.

- 3.10 The Project Group welcomed the detailed consideration which had been given to the design of the floodlights to minimise light pollution to neighbouring properties and the impact on wildlife and to the design of the boundary fencing and park entrance to be consistent with the original fencing, pillars and gates.
- 3.11 It was noted that there had been very positive consultation with the Friends of Queen’s Park group during the design of the development.
- 3.12 The revised positioning of the sports pitch required amendment of a number of the planning conditions, which was granted in August, 2019.

Procurement and Construction Stage

- 3.13 The construction of the sports pitch and associated work was procured through a framework contract, which was delivered by Alliance Leisure UK and their partner sub-contractors. This arrangement provided the Council with cost certainty within its agreed budget for the project and included the additional ground survey work to meet the planning conditions, provision of sports pitch equipment and marketing, communications and staff training activities in addition to the constructing of the pitch and preparation of the surrounding area for landscaping and planting, which would be undertaken by the Council’s Environmental Services team during the autumn of 2019.
- 3.14 The Project Group recognised that the framework contract arrangement had worked well and that there had been an effective and flexible approach from the contractor, which had identified practical solutions to address issues, such as mitigating the impact of the recorded mine shaft. This positive working relationship had enabled construction of the pitch to continue, pending approval of the amended planning conditions, resulting in a good quality facility being provided in a timely manner to the

Council in August, 2019 within the agreed budget of £648,388. This had included an element of future proofing by incorporating brackets for higher pitchside fencing should this be required at a future stage.

- 3.15 It was noted that the pitch surface had an 8 – 10 year life expectancy.
- 3.16 The Project Group noted that cycle racks had been provided to encourage access to the facility from the adjacent cycle network and that a hardstanding area was available for spectators. It accepted that a sheltered area for spectators had not been included due to concerns that this could be subject to misuse.
- 3.17 The Project Group was impressed with the security control features which had been incorporated within the design, including CCTV coverage of the pitch which could be monitored from the Sports Centre with an intercom link and capacity to link to the Council's overall CCTV monitoring system, access control to the pitch specific for each booking and lighting controlled remotely from the Sports Centre.
- 3.18 Any required tree protection work and final landscaping and planting work around the pitch was being undertaken by the Council's own in-house teams, with sympathetic and low maintenance tree planting and soft landscaping scheduled to take place in the autumn of 2019 at a total cost including all required ongoing maintenance for a full one year period of £36,844.

Marketing and Operation

- 3.19 The Project Group supported the plans at an early stage for the new sports pitch to be managed from the Queen's Park Sports Centre, along with the existing multi-use games area (MUGA) on the Queen's Park site, facilitating the optimum use of both pitches. It noted the practical advantages of the lighting being controlled

remotely from the Sports Centre and pitch entry being keypad controlled.

- 3.20 In considering the approach to the marketing of the new sports pitch, the Project Group recognised the importance of balancing the needs to achieve a commercial return and to provide opportunities for community and health and wellbeing development. It noted the work undertaken by officers with the Chesterfield FC Community Trust to develop links with community organisations in order to maximise the use of the facility.
- 3.21 The Group was pleased to note that there had been significant interest at an early stage from existing groups and leagues in using the facility. By the beginning of September 2019 block bookings had been received for 92% of the peak times.
- 3.22 The Group noted the work undertaken to benchmark prices against similar pitches locally, and it supported the proposed pricing structure to offer discounts at off-peak times and for schools and sports partnerships and the working with Chesterfield College and local schools to encourage such use. It was of the view that this approach would enable community use of the facility at the same time as aiming to generate a positive impact on the net controllable budget within a reasonable time period.

4.0 Appreciation

- 4.1 The Project Group would like to place on record its appreciation of the significant assistance and cooperation provided within this further part of its review by Ian Waller, Assistant Director – Health and Wellbeing and also by Councillor John Dickinson, Assistant Cabinet Member (until May, 2019).
- 4.2 The Group also noted the appreciation expressed by the Assistant Director of the constructive support provided in delivering the

development from the Council's Planning and Legal services and from Alliance Leisure UK as the main contractor.

5.0 Review Findings and Conclusions

- 5.1 The Project Group has welcomed the opportunity to continue to act as a 'sounding board' and to monitor progress during the design and building stage of the sports pitches.
- 5.2 In monitoring the progress of the development, the Project Group has taken account of the considerations it proposed within its interim report to Cabinet in December, 2017 (as detailed at paragraph 3.2 above), and it has formed the following conclusions:
- 5.2.1 The design of the sports pitch and the surrounding landscaping has protected and enhanced the heritage value of the park. The relocating of the sports pitch within the site, although not initially envisaged, has contributed to this as the pitch is more in keeping with the existing landform. The design of the park boundary fencing, pillars and gates on Boythorpe Road has enhanced the appearance consistent with the heritage aspects.
- 5.2.2 The design of the sports pitch enables a clearer view of the rest of the park from the pitch and from the public highway beyond it, encouraging access to and use of both the sports pitch and the wider park facilities. It is expected that as the proposed planting and soft landscaping around the pitch matures, this will soften the visual impact of the fencing, and that with appropriate but minimal maintenance the clear visibility into the park will be retained.
- 5.2.3 The anticipated use of the sports pitch, particularly during evenings, will enable greater visibility into the park, reducing the risk of security breaches and anti-social behaviour in the surrounding area. The CCTV coverage and the keypad controlled entry to the sports pitch is designed to prevent unauthorised use.

5.2.4 The provision of a hardstanding area for spectators was appropriate without this including a sheltered area, in order to minimise the risk of such a shelter being misused or attracting anti-social behaviour.

5.2.5 The use of the Council's in-house services to undertake the soft landscaping and tree planting was an appropriate use of internal expertise, taking account of the need for this to be consistent with ongoing low maintenance demands.

5.2.6 The marketing and pricing structure for the sports pitch was designed to enable use of the pitch by a variety of existing and community groups as well as seeing income levels reach a market mature level within three years.

5.2.7 Operational arrangements to manage the sports pitch from the Queen's Park Sports Centre were practical and realistic and facilitated the optimum use of both the new pitch and the existing MUGA pitch within the park.

5.3 The Project Group has been impressed by the effectiveness of the framework contract arrangement in delivering the design and construction of the sports pitch, particularly in the cost certainty which this has provided for the Council. It was recognised that the framework contract had enabled suitable solutions to be identified as issues had arisen with a minimum of delay and within budget.

6.0 Recommendations

6.1 That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the needs to achieve a commercial return and to provide opportunities for community and health and wellbeing development, and that the marketing approach and pricing

structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and pricing of its sports and leisure services.

Contacts:

Project Group Lead – Councillor Gordon Simmons

Democratic and Scrutiny Officer – Brian Offiler

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1 Page 49	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO3	Friends Groups	CCO 19.09.17 (Min. No. 19) Cabinet 14.11.17 (Min. No. 81)	Friends Groups SPG report approved by CCO 19.09.17. Considered by Cabinet 14.11.17. – corporate officer working group to consider resource implications and to report to CCO and Cabinet.	May 2019	Monitoring report considered by CCO – 22.01.19	Monitor progress – September 2019.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO4	Implementation of Universal Credit	<p>CCO 22.05.18 (Min. No. 6)</p> <p>Cabinet Member for Homes & Customers 16.07.18</p>	<p>Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area.</p> <p>Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.</p>	6 monthly progress reports	<p>Cabinet Member's response noted by CCO – 17.07.18.</p> <p>Report considered by CCO – 27.11.18.</p>	Monitor as part of ongoing review of implementation of Universal Credit.
EW6 Page 50	Skills	<p>EW 05.02.19 (Min. No 48)</p> <p>Cabinet 26.02.19 (Min. No 110)</p>	<p>Skills SPG report approved by Enterprise and Wellbeing 05.02.19</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.		Monitor progress – December 2019

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 51			<p>2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners.</p> <p>3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
OP8	HS2	<p>OPSF 11.09.18</p> <p>Cabinet 23.10.18 (Min. No. 48)</p>	<p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter. 2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum. 3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of establishing new Scrutiny Project Groups to look at particular 	Following Parliament's consideration of the Hybrid Bill	<p>Recommendations approved by Cabinet 23.10.18</p> <p>Monitoring update considered by OPSF - 19.03.19</p>	Monitor after Hybrid Bill has been taken to Parliament.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 53			<p>aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</p> <p>* Note recommendation wording may be abridged.</p>						

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WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 3 OCTOBER 2019

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	03.10.19	Careline Response Service	Item on the Forward Plan regarding the review of staffing of the Careline service due to be received by Cabinet in September/October. Update requested in April 2019 following DCC review of charges, at which point no decision had been made. Review again Oct 2019.	<i>E&WSC</i>	<i>Housing</i>
2	03.10.19	Homelessness/Night shelter	The Homelessness Reduction Act (2017) came into effect in April 2018. Carl Griffiths attended 04.12.18 to give an update on how the Council's housing service is continuing to tackle homelessness. Further update planned after 12 months. Full report on the winter night shelter to be available prior to winter 2019/20 opening.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Housing</i>
3	03.10.19	New Council Homes	The topic was raised at the Annual Work Programming with 2 main focus points. 1. How are locations for new council homes selected? 2. Are new council homes sustainable?	<i>Annual Scrutiny Work Programme 2019</i>	<i>Housing</i>
4	05.12.19	Allocations Policy	The Council's current Allocations and Transfer Policy was last reviewed in 2015,	<i>Scrutiny Work Programme</i>	<i>Housing</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
			with changes being implemented in 2016. New software for allocation was implemented in May 2019. Review expected December 2019.	<i>Action Planning – March 2018</i>	
5	05.12.19	Repairs/Commercial Services		<i>Annual Scrutiny Work Programme 2019</i>	<i>Housing/Business Transformation</i>
6	05.12.19	Trade Recycling Services	The Environmental Services Manager gave a verbal report to the committee 18 July 2019. A research project into the viability of trade recycling services was ongoing and a town centre trial was being considered. An update would be provided December 2019.	<i>Annual Scrutiny Work Programme 2019</i>	<i>Health & Wellbeing</i>
<i>Scrutiny Project Groups (SPG) :</i>					
7	03.10.19	Development of the site of the old Queen's Park Sports Centre	The report was presented to Cabinet on 5 December, 2017. Planning application has been approved, work due to commence November/December 2018.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/ Town Centres and Visitor Economy</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
<i>Corporate Working Groups:</i>					
8	Every meeting	Housing Revenue Account Business Plan Steering Group	Progress update provided by Director of Finance and Resources 05.02.19. New working group expected to form following arrival of new Assistant Director – Housing and new Director of Finance and Resources.	<i>Scrutiny Work Programme April 2016</i>	<i>Homes and Customers</i>
<i>Items Pending Reschedule or Removal:</i>					
9	18.07.19	Private Sector Housing	The Private Sector Housing Enforcement Policy and the Fees and Charges Policy were launched in March 2019. The Private Sector Housing Manager attended committee 18 July 2019 and gave an overview of the current situation. A further update was requested for February 2020.	Annual Scrutiny Work Programme 2019	Health and Wellbeing
10	18.07.19	Industrial Units	The Economic Development Manager presented an overview of the Council's Industrial Unit Portfolio to the committee 18 July 2019. A proposal for further development was to be presented to Cabinet September 2019.	Annual Scrutiny Work Programme 2019	Economic Growth
<i>New Business Items Proposed:</i>					

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme.*[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision].*

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Thursday, 18th July, 2019

Present:-

Councillor Catt (Chair)

Councillors Caulfield
 D Collins
 Dyke

Councillors Coy
 Hollingworth
 Snowdon

Councillor Jill Mannion-Brunt, Cabinet Member for Health & Wellbeing +
Shirley Hallam, Environmental Services Manager ++
Sarah Watts, Private Sector Housing Manager +++
Lynda Sharp, Economic Development Manager ++++
Neil Johnson, Assistant Director for Economic Growth ++++

+ Attended for Minute No. 3 and No. 4

++ Attended for Minute No. 3

+++ Attended for Minute No. 4

++++ Attended for Minute No. 6

**1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mick Brady.

**3 CABINET MEMBER FOR HEALTH & WELLBEING - TRADE
RECYCLING SERVICES**

The Environmental Services Manager presented a verbal report on the current waste recycling services offered by the council. It was explained that the council currently provides a general waste collection only for trade. Veolia collects the waste on the council's behalf from around 800 diverse businesses.

The committee heard that the council provides a reliable general waste collection service and there was anecdotal evidence that businesses return to the council after moving to other providers for cheaper rates due to the high levels of customer service. It also offers advice to businesses on recycling but it is likely that a significant proportion of recycling from businesses is currently collected as general waste.

It was noted that more businesses were interested in recycling services but the financial considerations were as important to them as the environmental ones. A flyer had been sent to 850 existing trade waste customers to gauge interest but only 40 responses were received. An initial high level review of other local authorities' trade recycling services had been completed as part of the review.

The research project was expected to continue into the early autumn and would consider the feasibility of town centre trial for existing customers and the possible inclusion of a trade waste recycling service delivered alongside the general waste when the new waste contract is evaluated.

RESOLVED –

1. That the update be noted.
2. That a further update be provided to the committee in December 2019.

4 CABINET MEMBER FOR HEALTH & WELLBEING - PRIVATE SECTOR HOUSING

The Private Sector Housing Manager explained to the committee that The Private Sector Housing Enforcement Policy and the Fees and Charges Policy were launched in March 2019. The policy allows the Council to levy charges where necessary to ensure that no landlord who breaks the law is allowed to benefit financially. Prior to the implementation of the policy, Chesterfield was the only Derbyshire authority not to charge for enforcement action.

A number of questions were supplied to the Private Sector Housing Manager prior to the meeting and responses were given as follows;

How are issues with private sector housing identified and addressed?

- Tenants contact the Council to complain

- Agencies such as social care, fire service, police contact the Council to complain
- A service request pro-forma is completed for each complaint and there is a legal duty, to not only respond, but to assess the property against 29 separate health and safety hazards.
- The Private Sector Housing Team is relatively small which means that capacity to manage complaints is challenging.
- A charge of £418.00 for serving notices was issued to owners/landlords

What is the standard of private sector landlords within the Borough?

- The Private Sector Housing Team only usually interacts with the landlords that have received complaints due to the nature of their work therefore it is difficult to provide a comprehensive overview.
- Chesterfield receives similar numbers of complaints to Bolsover and North East Derbyshire District Councils
- Chesterfield Borough Council is second to Derby City Council for the number of successful prosecutions in Derbyshire.

What has been the impact of private sector growth on social housing?

- The Private Sector Housing Team does not have access to this data.

What are the obstacles/barriers that the Private Sector Housing Team face?

- Capacity is an issue. The officers in the team deal with enforcement, licencing of houses of multiple occupation, licensing of park home sites, illegal encampment enforcement and empty homes.
- These pressures are illustrated by the waiting list of complaints

What are the future plans for the department?

- The possible introduction of civil penalties where the money is paid directly to the Borough Council thus covering the costs of the enforcement service and potentially increasing capacity in other areas.

RESOLVED –

1. That the update be noted.

2. That a further update be provided to the committee in February 2020

5 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC

RESOLVED –

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting of the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

6 CABINET MEMBER FOR ECONOMIC GROWTH - INDUSTRIAL UNITS

The Economic Development Manager presented an overview of the Council's Industrial Unit Portfolio which consisted of 610 properties generating funds to contribute to the delivery of council services. It was explained that the Economic Development team markets all the properties and was finding it increasingly difficult to service enquiries as there were very few units unoccupied.

There was discussion around the standard of the existing industrial unit stock and the Economic Development Manager explained that the leases require tenants to return the units in the state that they were provided. Kier was responsible for carrying out inspections and managing the tenants. It was acknowledged that businesses look for key features in industrial units such as; good access, secure shutter doors, kitchen facilities, sufficient ceiling height and energy efficiency.

It was heard that there had been a lack of speculative building in the last decade but that the demand for industrial units did exist. The Economic Development Team had looked for a suitable building plot in the Council's ownership as a potential site for new units and land adjacent to existing industrial units had been identified. A proposal for this would be presented to Cabinet in September.

RESOLVED –

1. That the report be noted.

7 RE-ADMISSION OF THE PUBLIC**RESOLVED –**

That, after consideration of an item containing exempt information, the public be re-admitted to the meeting.

8 SCRUTINY PROJECT GROUPS

The Chair reminded all members of the committee that if they wanted to take part in one of the scrutiny project groups this year they would need to express their interest to the Senior Democratic and Scrutiny Officer

9 SCRUTINY MONITORING

The Committee considered the Scrutiny recommendations monitoring schedule.

RESOLVED -

That the Scrutiny monitoring schedule be noted.

10 FORWARD PLAN

The Forward Plan for the four month period 1 August, 2019 to 30 November, 2019 was presented for information.

RESOLVED –

That the Forward Plan be noted.

11 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The 2019/20 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

RESOLVED –

That the work programme be noted and updated to include the decisions of the current meeting.

12 **MINUTES**

RESOLVED –

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 2 April, 2019 were approved as a correct record and signed by the Chair.